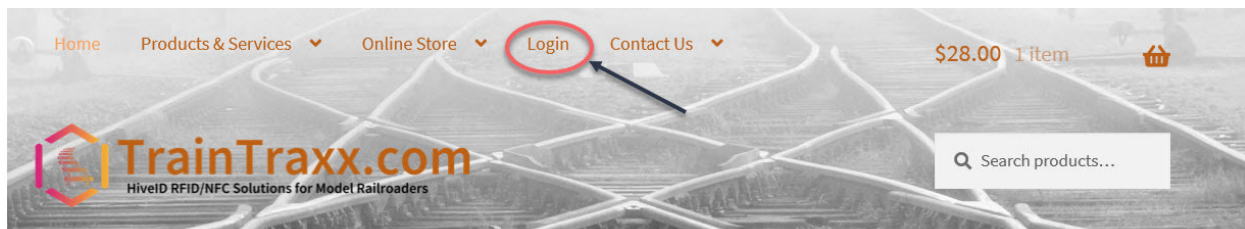


## TrainTraxx Procedure for entering tags/cars into inventory

This document describes how the TrainTraxx member will manually enter their inventory into the database from the TrainTraxx application. Other methods that are described in TrainTraxx documents include: importing, existing member inventory spreadsheets and importing inventory already established in JMRI.

### 1. Goto the TrainTraxx website and select "Login".



## Home

Welcome to TrainTraxx – Enabler of Realistic Model Railroad Operations

[A HiveloD Company, Provider of Inventory and Tracking Solutions](#)

The TrainTraxx platform is a model railroading solution for inventory management and enables realistic model railroad operations through the use of Radio Frequency Identification (RFID) tracking. We provide affordable hardware and software solutions for the passionate hobbyist to take their hobby to the next level.

TrainTraxx has built a platform that uses our RFID hardware and our application software to integrate with model railroad operation interfaces such as JMRI. We take these interfaces and create realistic version of railroad

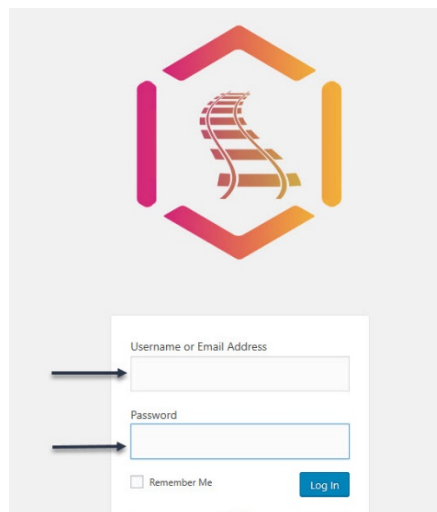
## Links

[FAQ](#)

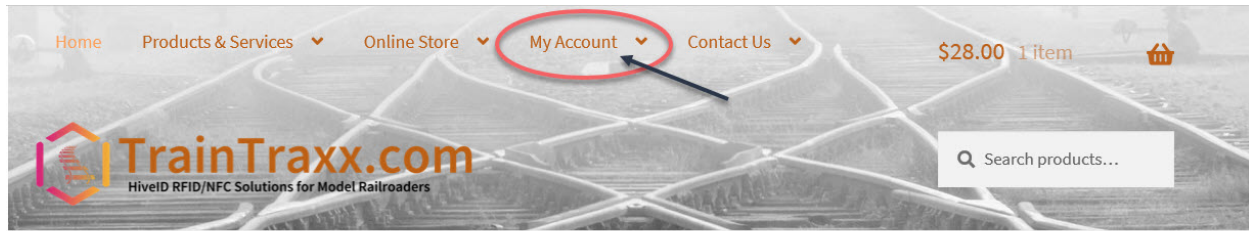
## Product categories

- [TrainTraxx Products](#) (20)
- [Model Railroad](#) (7)
- [Electronic Parts](#) (52)
- [Packaging](#) (12)
- [HiveloD Products](#) (3)

### 2. Sign in with your username and password (supplied through email).



3. Once you have signed in “My Account” will appear. Go to the down arrow to select the pull-down menu and select “TrainTraxx Application”.



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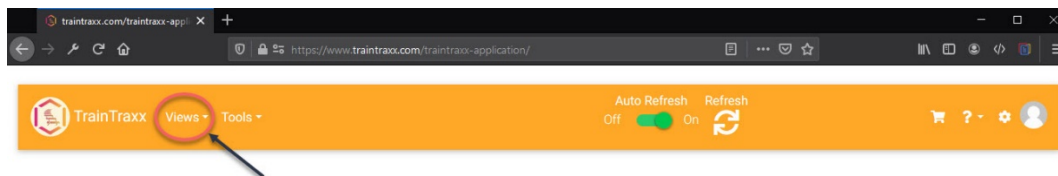
## Links

[FAQ](#)

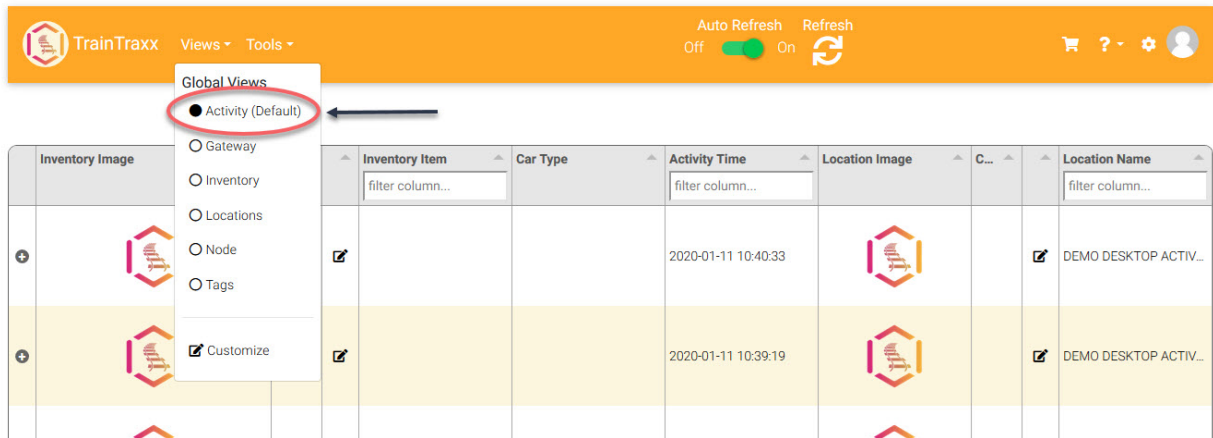
## Product categories

- [TrainTraxx Products](#) (20)
- [Model Railroad](#) (7)
- [Electronic Parts](#) (52)
- [Packaging](#) (12)

4. The TrainTraxx Application will appear as shown below. This may take a few seconds for the screen to render. Once the screen has fully rendered select “View”

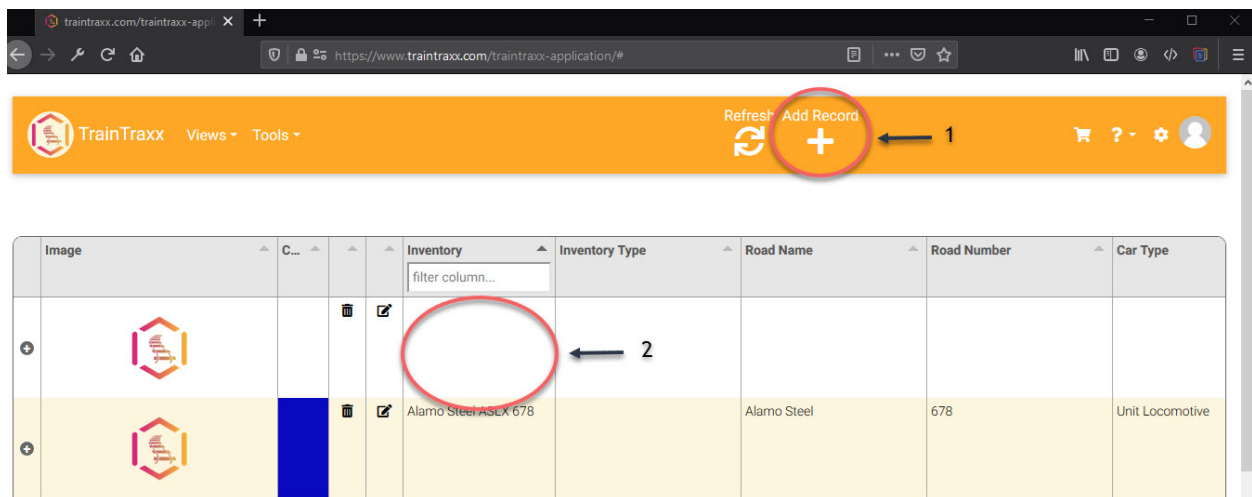


5. You will notice that the default Activity screen will be displayed as shown below. Note, that in some cases you will see activity that has already occurred and in some cases you will not.



6. Select **"Inventory"** from the pull-down menu under the View tab. Select the "+" sign and highlight and double click on the box below, typing in the inventory item.
7. The Inventory column as shown below will not be corresponding or referencing to anything in JMRI. This column only is referenced in the TrainTraxx database or spreadsheet. However, for the rest of the columns to the right will have a direct correlation to the JMRI Car and Engine Rosters.

## a. Example of **Inventory** – "Union Pacific\_59218"



8. Once you have added the Inventory Name, go across the page enter the information of the Car or Engine as displayed below. **Note, each of these items will correlate to the JMRI Engine and Car Rosters.**
  - a. “Inventory Type” – Will be a “Car or Engine”
  - b. “Road Name” – Will be the AAR code as in JMRI or add you own.
  - c. “Road Number”- Number as displayed on the Car or Engine.
  - d. “Car Type” – Will be the type of Car or Engine. Try to correspond with what JMRI has for their car types.
  - e. “Car Length” – Input the car length in scale feet. This is very important for car and engine allocation in the yards, sidings and spurs.

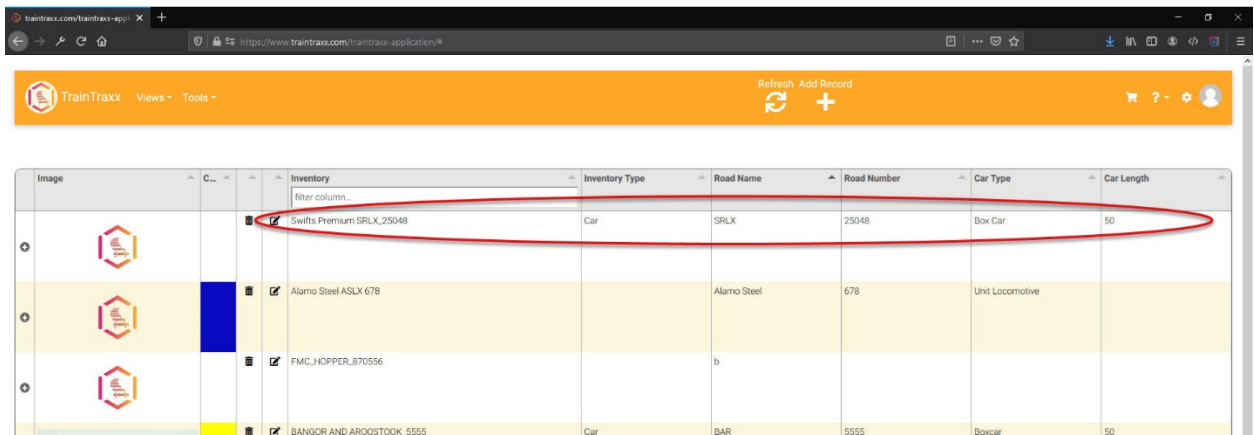




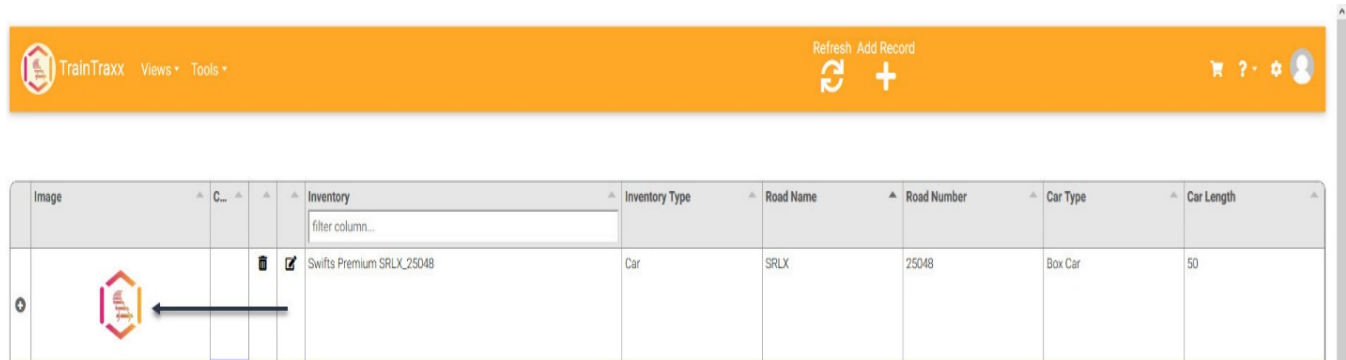


Image	Inventory	Inventory Type	Road Name	Road Number	Car Type	Car Length
	Swifts Premium SRLX_25048	Car	SRLX	25048	Box Car	50
	Alamo Steel ASLX 678		Alamo Steel	678	Unit Locomotive	
	FMC_HOPPER_870556		b			
	BANGOR AND AROOSTOOK 5555	Car	BAR	5555	Boxcar	50

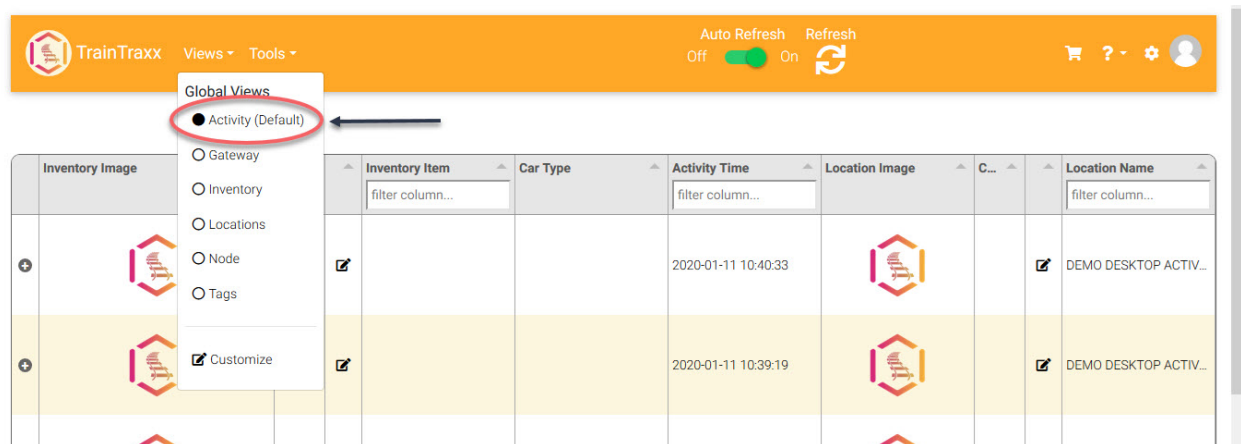
9. After inputting the inventory data go to the TrainTraxx logo on the same row, double click and select the picture of the car or engine from the pull-down menu. **Note** the pictures should have been pre-loaded before this step. Instructions on how to upload images can be found in the “TrainTraxx Uploading Images” document.



This section will describe how the tag will be associated with the inventory item that was added in the previous sections.

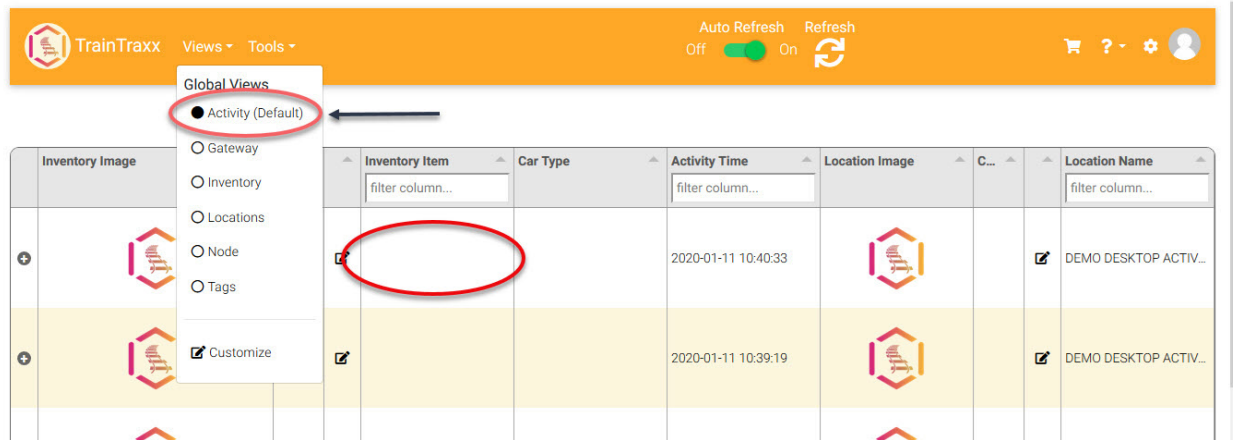
10. Select an un-used tag. Place the Tag on the railcar or locomotive in the appropriate location, (see the “TrainTraxx User Guide” for placing tag on car or engine).

11. Go to the “Activity” menu under Views.

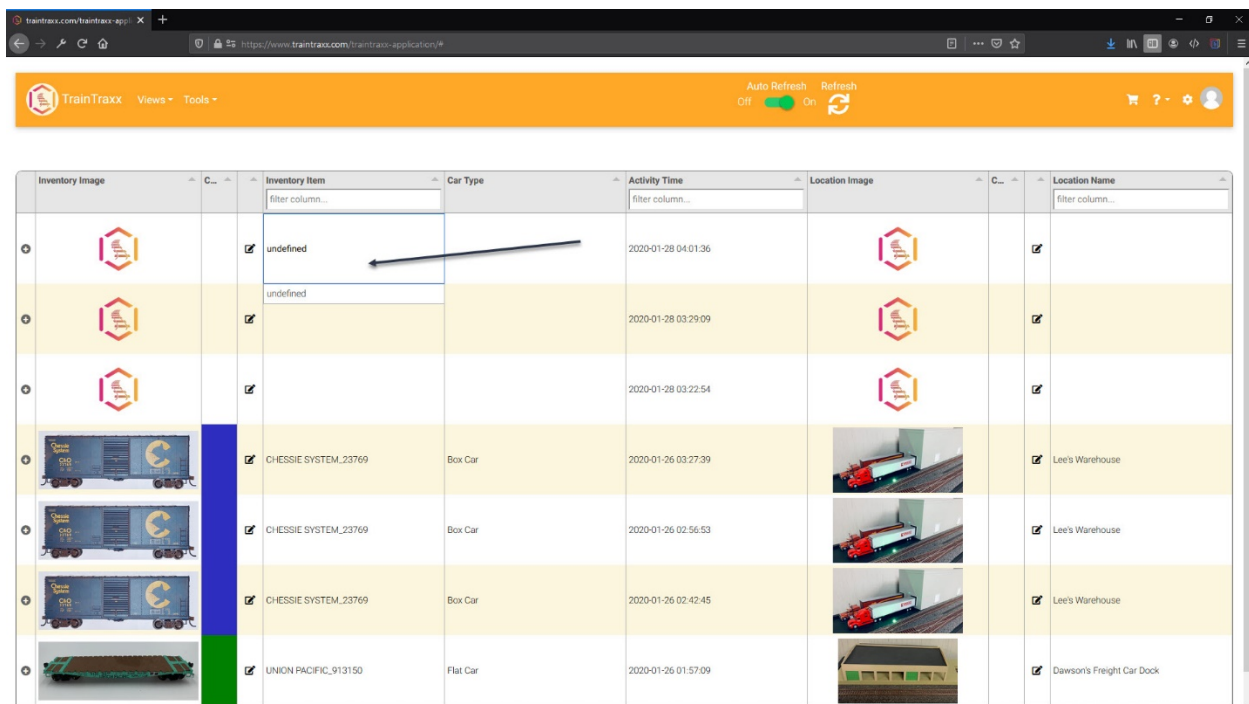


12. Scan the tag and note the new row that appears. This is where you will select the car or locomotive in inventory from a pull-down menu.

## TRAINTRAXX – PROCEDURE FOR ENTERING TAGS/CARS INTO INVENTORY



**13.** As you click your mouse in the box to select your car or locomotive, you may see the word undefined appear.



14. Backspace through or highlight and delete the word **Undefined**. You will now see the roster of cars and locomotives appear from the pull-down menu. Select the car and hit **Refresh** and all the data and picture of the car will appear and is now associated with the tag.

The screenshot shows the TrainTraxx application interface. At the top, there is a navigation bar with the TrainTraxx logo, a 'Views' dropdown, and a 'Tools' dropdown. On the right side of the navigation bar, there are controls for 'Auto Refresh' (set to 'Off') and a 'Refresh' button (indicated by a red arrow). Below the navigation bar is a table with the following columns: 'Inventory Image', 'C...', 'Inventory Item', 'Car Type', 'Activity Time', 'Location Image', 'C...', and 'Location Name'. The 'Inventory Item' column has a dropdown menu open, showing a list of car models including 'COTTON BELT\_23586', 'UNION PACIFIC\_1142', 'UNION PACIFIC\_150112', 'Union Pacific\_909238', 'CSX\_976072', 'ILLINOIS CENTRAL GULF\_416113', and 'BURLINGTON NORTHERN\_161234'. A red arrow points to the 'Refresh' button in the top right corner of the application.

Inventory Image	C...	Inventory Item	Car Type	Activity Time	Location Image	C...	Location Name
		filter column...		filter column...			filter column...
		UNION PACIFIC_150112		2020-01-28 03:29:09			
		UNION PACIFIC_1142		2020-01-28 03:22:54			
		Union Pacific_909238					
		CSX_976072					
		ILLINOIS CENTRAL GULF_416113	Box Car	2020-01-26 03:27:39			Lee's Warehouse
		BURLINGTON NORTHERN_161234					
		CHESSIE SYSTEM_23769	Box Car	2020-01-26 02:56:53			Lee's Warehouse
		CHESSIE SYSTEM_23769	Box Car	2020-01-26 02:42:45			Lee's Warehouse
		UNION PACIFIC_913150	Flat Car	2020-01-26 01:57:09			Dawson's Freight Car Dock
		UNION PACIFIC_150112	Box Car	2020-01-26 01:37:28			