

Uploading Inventory Images

Before beginning this section, the following items must be completed:

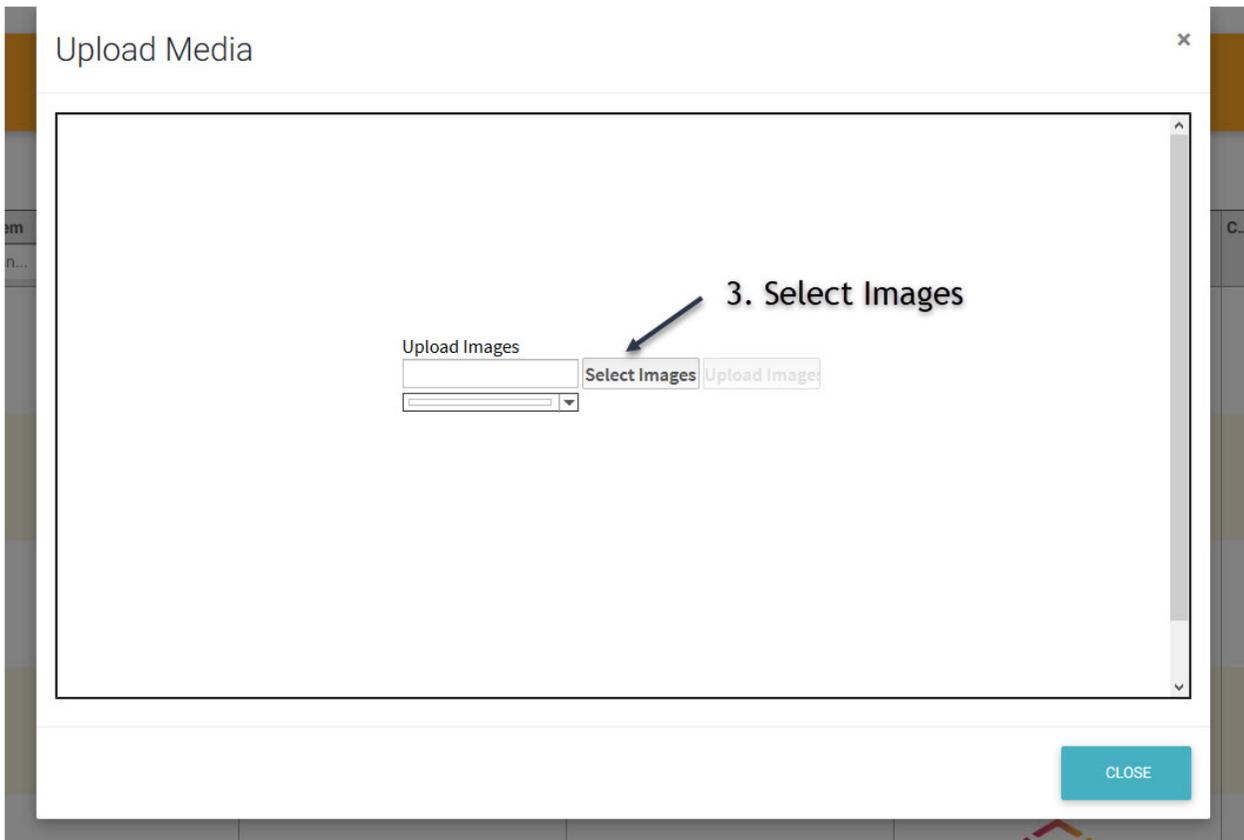
- Inventory uploaded or entered for all items that will be used with images, in the Inventory application (for help, see “Adding Railcar to Inventory” or “Export/Import” document)
- Images of Locos/Railcars acquired for the inventory images to be entered
- Identify on your PC or laptop the directory/location of images that will be uploaded

GO TO YOUR TRAINTRAXX APPLICATION

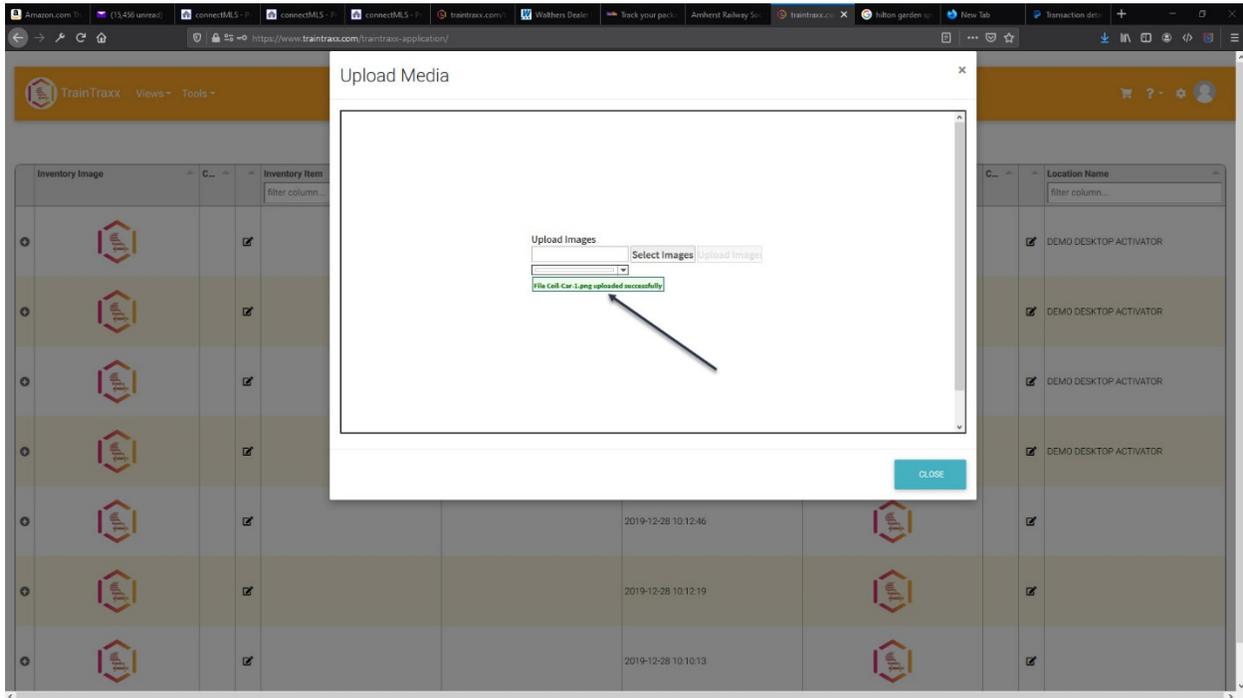
1. Select “Tools” and then select “Upload Media”.



2. “Select Images”. Files will appear, giving the member the option to select specific image file.



- Once image file has been selected the file will upload and as it completes the upload, a “Successful Upload will appear as shown below.



The image is now ready to be associated with a car/locomotive or location. These 2 processes are described in the **Associating Tags with a Car or Locomotive** and **Associating a location with the appropriate picture of the location, documents.**